

**TOWN OF NORWELL**  
**Advisory Board**  
**Meeting Minutes**  
**March 6, 2014**

The Advisory Board was called to order by Mary Ellen Coffey at 7:35 p.m. Present were: Skip Joseph, George Jamieson, Mark Maiellano, and Chad Forman. Town Administrator Jim Boudreau and Selectmen Jason Brown were also present.

**ADMINISTRATIVE MATTERS**

**Acceptance of Minutes:** Motion was made and seconded to table the minutes until next week so more members could review.

**Bills:** None

**Transfer Requests:** None

**Correspondence/Notices:** Memo – Conservation Commission Chairman sent memo in support of a capital budget request submitted by Tree and Grounds for a piece of equipment to help clear trails that could be shared by the Conservation Commission.

**NEW BUSINESS**

**Budget Hearing – Library** – Library Director Becky Freer presented the library's operating budget. She discussed the building's recent maintenance needs and commended our new Facilities Director for his assistance. Becky also briefed the board on the library's usage of state aid money, which can be spent under the direction of the library director and the board of trustees. The Library was not prepared to discuss any articles at this time.

**(Note: Article numbers may change as we are presently working off a draft warrant)**

**Article Hearing – Highway Department**

Article 7 – Paul Foulsham briefed the AB on the snow and ice deficit, which is a typical yearly occurrence. The town has spent \$335,742 so far this year.

Article 17 – Town Drainage - Paul is requesting \$100,000 to replace old drainage systems under our roadways. When the Highway Department paves streets, Paul requests funds for drainage at the same time to complete the process most efficiently.

Article 18 – Resurfacing Town Roads - Paul increased his request from \$200,000 to \$300,000 this year. AB member questioned why yearly expenditures are not in the Highway Department's budget. Discussion followed about the pros and cons.

Article 19 – Chapter 90 Funding - This is a housekeeping article to approve the appropriation of the anticipated Chapter 90 funding from the State.

Article 20 – Stormwater Compliance - This is a yearly commitment, \$30,000 request, and presently an unfunded State mandate.

Article 21 – Highway Yard Cleanup - This year's request is for \$250,000, following last year's \$400,000 appropriation. Paul hopes that this will finish the job.

Article 22 – Reconstruction of Main Street - The Highway department will be looking for approval to bond \$3.2 million for the drainage, installation, repair of upper Main Street and to put a sidewalk in from South Street to the Norwell Line on Main Street.

The AB discussed a long range plan for large roads in town, as well as buildings. Gregg McBride, Selectman also asked Paul to look into whether CPA funds could be used for a portion of the project.

#### **Article Hearing – Cemetery Commission**

The Chairperson of the Cemetery Commission briefed the AB on the need for Article 34. This request is precautionary. The Cemetery Commission wants to have a cushion in case the bids for Phase 1A come in a little higher than what the Town approved at last year's Town Meeting.

#### **Article Hearing – Fire Department**

In Article 28, the Fire Chief is requesting \$2,000 to create a Detail Account, similar to that of the Police Department. This will allow the Town to pay Fire Department employees for the work they do on a detail in a timely manner.

#### **OLD BUSINESS**

The Advisory Board members discussed the need to plan accordingly and ensure sufficient time is spent voting on Article 2 and other money-related articles. Mary Ellen will check with Denise for the AB schedule going forward and it was suggested that we have a night or two planned with no hearings so the AB can discuss money articles using Jim's spreadsheet.

#### **NEXT MEETING**

March 11, 2014

**Adjourn** – Motion was made to Adjourn. Seconded and unanimously passed.



Tim Greene, Chairman  
mec